

**Your first decision is whether or not you want your event
Sanction the benefits are considerable, including:**

- **Increased number of participants at your event,**
- **as they can earn further ratings points;**
- **National recognition of your event;**
- **National recognition of the winners at your event;**
- **Credibility with the media, sponsors, etc.**

Requirements for events which are stated in the KBMA contract:

1. **The KBMA logo must be displayed on all of your promotional materials including: All web promotion, including your web site and email announcements; All print promotion, including fliers; All other promotional materials in which a mention is suitable.**
2. **Steps taken AFTER your event. You must mail us two complete sets of information within 10 days of your event:**
 - **The contact information for each entrant at your event including first name, last name, street address, town, state, zip, email;**
 - **The list by name of each place winner (1-4) and the exact division in which they placed.**
 - **You MUST make sure that this information is collected during the event. Please arrange a suitable procedure for its collection prior to the event.**
 - **MAKE A COPY OF EVERYTHING BEFORE YOU SEND IT**

There is \$100.00 charge which is passed directly to a data entry person to enter your event results and winners for you. Please make your payment the day of your event. Mail the division winners forms (Name/Address/email) and results to:

**KBMA International Headquarters, 1566 Kindred Cir.
Concord, North Carolina 28027**